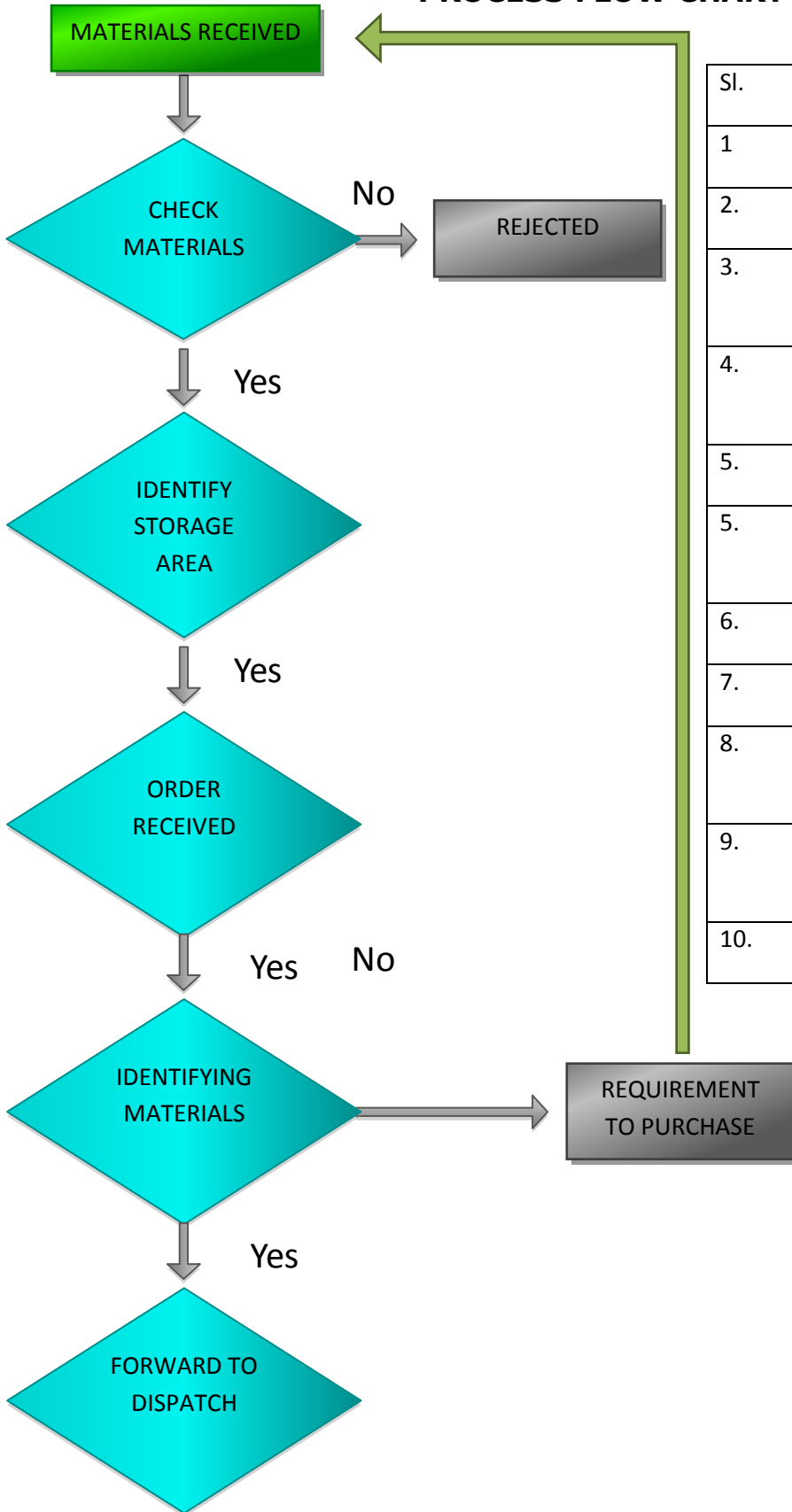


## PROCESS FLOW CHART – STORES



Sl.	Steps
1	Products received from Supplier
2.	Check products based on Check List
3.	If materials are not as per PO, return to suppliers and get replaced.
4.	Products stored in designated area & stock register will be updated
5.	First in First out followed
5.	Order Received from Sales & Marketing for Dispatch
6.	Product will be picked and send for packing
7.	Stock register will be updated
8.	If any non conforming products identify and kept in designated area.
9.	If, Materials not available forwarding requirement to purchase
10.	Forwarding materials to dispatch